



March 2015

Chair of the Board

Job Summary:

The Chair is responsible for providing leadership and guidance to the members of the Board of Directors and the volunteers so that the mission, purpose, vision and values of the Richmond Hill Philharmonic Orchestra can be fulfilled.

Accountabilities:

- Responsible for planning and chairing the RHPO board meetings and set agenda
- Provide leadership to the RHPO Board of Directors with respect to the RHPO priorities
- Consult with the Board of Directors to facilitate the appointment of a Chairperson for each committee
- Encourage the Board of Directors in strategic planning
- Attend committee meetings when invited and act as ex officio as a member of each committee
- Discuss issues pertaining to the Orchestra with the President
- Annually evaluate the achievements of delivery against commitments
- Commit to RHPO missions and goals

Requirements:

- Proven leadership skills
- Process management experience
- Excellent interpersonal and communication skills
- Effectively chair meetings
- Proven ability to work in a team environment
- Previous experience with a (not for profit) charitable organization would be considered an asset
- Be willing to secure monetary gifts to help meet the philanthropic objectives of the