



March 2015

Rehearsal Set Up and Dismantle (Weekly)

Job Summary:

This is a volunteer position and hours can/will be credited towards your volunteer hours required for graduation. See below for allocation of hours.

Accountabilities:

- Must be able to follow instructions given by the conductor and orchestra members
- Must be able to lift chairs, music stands and assist with musical instruments
- May be required to set up for concerts
- Must be able to lift up to 25lbs

Requirements:

- Place chairs and music stands as well as distribute music and paper as required
- Assist with any rehearsal activity as requested
- Set up coffee urn and table for break and clean up after break at rehearsal

Availability:

- Must be available for all rehearsals at the Richmond Hill Centre for Performing Arts on Monday evenings – 7:00pm to 10:30pm
- If required for concert set up – you are required to be available 3-4 hours before the concert, stay during the concert and be able to tear down after the concert.
- When set up is complete – report to the Front of House

Number of hours credited towards volunteer hours:

Four (4) hours per rehearsal

Eight (8) hours per concert

More hours, if extra services are required